



VOLUNTEER APPLICATION

PERSONAL INFORMATION	
Name	
Date of Birth	
Present Address	
City, State, Zip	
Home Phone	()
Work Phone	()
	Can you receive calls at work? <input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address	
Social Security Number	
Employment Status	<input type="checkbox"/> Retired <input type="checkbox"/> Employed – Full Time <input type="checkbox"/> Employed – Part Time <input type="checkbox"/> Not Employed <input type="checkbox"/> Student

EMERGENCY CONTACT	
Name	
Relationship	
Present Address	
City, State, Zip	
Home Phone	()
Cell Phone	()

EMPLOYMENT INFORMATION (if applicable)	
Name of Company	
Position	
Address	
City, State, Zip	

EDUCATIONAL EXPERIENCE		
Are you currently a student? <input type="checkbox"/> Yes <input type="checkbox"/> No		
High School/GED	City/State	Grade Completed
College Attended	Highest Degree	Years Attended
Other Courses Taken or Special Training		

How did you find out about Adoption STAR Volunteering?		
<input type="checkbox"/> Utilized Services in the Past	<input type="checkbox"/> Word of Mouth	<input type="checkbox"/> Website
<input type="checkbox"/> School/Organization	<input type="checkbox"/> Facebook	<input type="checkbox"/> Blog
<input type="checkbox"/> Other:		

VOLUNTEERING INFORMATION



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(Please check all that apply)

Administrative Services

- Administrative Services**
 - Filing
 - Mailings
 - Assembling Packets
 - Photocopying Materials
 - Gardening/Maintenance
 - Special Projects
- Special Events**
 - Birth Mother's Day
 - Summer Picnic
 - Shining STAR
 - Birth Family Holiday Party
 - Holiday Gift Wrapping
 - Other fundraisers
- Serve on Committees**
 - Community Outreach Committee
 - Educators Committee
 - Social Action Committee
 - Fundraising Committee
 - Shining STAR Event Committee
 - Summer Picnic Event Committee
- Guest Author on Blogs
- Event/Information Tables
- Adoption Speaking Bureau
- Other:**

Please list previous volunteer experience:

Please list any special skills you are prepared to utilize or have in previous volunteer work:

Do you have your own transportation? Yes No

Please check the times you can volunteer

Mornings: Mon. Tues. Wed. Thurs Fri. Sat. Sun.

Afternoons: Mon. Tues. Wed. Thurs Fri. Sat. Sun.

Evenings: Mon. Tues. Wed. Thurs Fri. Sat. Sun..

Flexible to volunteer anytime

REFERENCES

Three references are required of Adoption STAR volunteers. References from work or volunteer assignments are most helpful. ***Please use full names & provide complete addresses.***

Name	
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Employed With	
Title	
Nature of Relationship	
Mailing Address	
City/State/Zip	
Email Address	
Phone	()
Alternate Phone	()

Name	
Employed With	
Title	
Nature of Relationship	
Mailing Address	
City/State/Zip	
Email Address	
Phone	()
Alternate Phone	()

Name	
Employed With	
Title	
Nature of Relationship	
Mailing Address	
City/State/Zip	
Email Address	
Phone	()
Alternate Phone	()

Adoption STAR does not discriminate with regard to applicant’s race, color, creed, gender, sexual orientation, marital status, age, or disability.

I hereby authorize Adoption STAR to contact the following individuals for the purposes of obtaining background information about me, my skills, my work product, and any and all other relevant information these individuals choose to share, for the purposes of my volunteering.

I understand that a volunteer opportunity will be conditioned upon satisfactory results of a background investigation, if background investigation is applicable.

I certify that I have read, understand and agree with the above.

_____ Date

_____ Signature



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Photo/Media/Film Release

I, _____, give Adoption S.T.A.R., Inc., the absolute right and permission to use photographs taken of me, by representatives of Adoption S.T.A.R., Inc., or by other sources, in its promotional materials and publicity efforts, without compensation to me.

I understand that the photographs/film may be used in a publication, print ad, direct-mail piece, electronic media (e.g. video, website), or other form of promotion, such as, but not limited to, brochures, newsletters, and magazines, and to use the photographs on display boards, in photo albums, etc., without prior notification to me. I release Adoption S.T.A.R., Inc., their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use.

I hereby agree to release, defend, and hold harmless Adoption S.T.A.R., Inc., and its agents or employees, including any firm publishing and/or distributing the finished product in whole or in part, whether on paper or via electronic media, from and against any claims, damages or liability arising from or related to the use of the photographs, including but not limited to any misuse, distortion, blurring, alteration, optical illusion or use in composite form, either intentionally or otherwise, that may occur or be produced in taking, processing, reduction or production of the finished product, its publication or distribution.

I have read this release before signing below, and fully understand the contents, meaning and impact of this release. I have kept a copy for my/our records.

Date

Signature



VOLUNTEER APPLICATION

STATEMENT REGARDING CRIMINAL HISTORY

NAME: _____

ADDRESS: _____

BIRTH DATE: _____

SOCIAL SECURITY NUMBER: _____

TODAY'S DATE: _____

I, the undersigned, hereby affirm as true and correct each of the following statements:

- (i) I have never been convicted of or plead to a crime (felony or misdemeanor) or disorderly conduct offense in New York State or in any other jurisdiction (State or Federal). NOTE: If you have been convicted of or plead to any crime or disorderly conduct offense, on reverse side of this page please explain in full, including charge and disposition (e.g. sentencing/parole terms) and provide all relevant dates. Also please attach disposition and/or other relevant documentation.
- (ii) I have never been arrested for or charged with having committed a crime (felony or misdemeanor) or disorderly conduct offense in New York State or in any other jurisdiction (State or Federal).
- (iii) To my knowledge, I have never been the subject of any complaint filed with any police precinct in New York State or in any other jurisdiction (State or Federal) and the police have never been called to my premises or otherwise on account of any criminal activity or disorderly conduct on my part.
- (iv) If requested, in connection with my application, I agree to apply in a timely manner for a criminal history on myself from the FBI, and to supply appropriate fingerprint information in connection with my application(s) to facilitate positive identification. I understand that, in order to protect my privacy interests, my criminal histories or "record reviews" will be sent to me without personal identifying information; nonetheless, I hereby represent that any record reviews that I furnish to Adoption S.T.A.R. will be my own case history and not that of any other person, and that I will furnish same to Adoption S.T.A.R. in their original, unaltered form.

Signature

Return Completed Form To:
Kristin Leiby
Development Associate
131 John Muir Drive
(p) 716-639-3900 (f) 716-639-3700
Kristin@adoptionstar.com